

The North Central Business Education Association (NCBEA) is seeking nominees for NCBEA President-Elect. Please assist the NCBEA Board by distributing this information to eligible individuals, by nominating eligible individuals, and by encouraging those you believe are good candidates to submit their application materials.

The Position

- **NCBEA President-Elect.** Serves a three-year term (president-elect, president, past president) on the NCBEA Administrative Board. The nominee must have served *at least* one full year on the NCBEA Administrative Board. The term begins July 1, 2012.

All nominees must be current members of the National Business Education Association (NBEA) and be able to commit to attending all NCBEA Board meetings and all NCBEA-sponsored activities.

The Process

1. Nominations may be sent via e-mail, fax, or postal mail to Dr. Karen Drage, Nomination Committee Chair, on or before the deadline (January 30, 2012). Notification of nomination will be sent immediately to the nominee after the nomination has been received.
2. Applications (Nominee Agreement Form) may be sent via e-mail attachment, fax, or postal mail to Dr. Karen Drage, Nomination Committee Chair, on or before the deadline (February 20, 2012). *A signature is required.*
3. The NCBEA Nomination Committee will make the final selection of the nominees whose names will appear on the ballot.
4. On or about March 1, 2012, the ballot will be distributed. The deadline for voting will be on or about March 15.
5. The person elected will be notified by March 20 and is invited to attend the NCBEA board meeting held in Boston, MA, at the NBEA Annual Convention, April 3-7 (more details about the meeting will be communicated).

Nominations should include the following three pieces of information: the name and contact information of the nominee, the name and contact information of the nominator, and the nominated position. To assist the nomination procedure, a separate form found on the next page may be used to nominate the individual. Only those nominations containing all the required information will be considered. The nomination must be received by the Nomination Committee Chair on or before the deadline (January 30).

Nominees must complete the Nominee Agreement Form. The Nominee Agreement Form is found on the page after the sample nomination form. The Agreement Form, a 3-page or less resume, and a digital or scanned photo should be returned to the Nomination Committee Chair on or by the deadline date (February 20). Only those applications containing all the required information will be considered.

Send all nomination and application materials to:


Dr. Karen Drage
Eastern Illinois University
School of Technology
Charleston, IL 61920

Phone: 217.581.3767
FAX: 217.581.6607
Email: ksdrage@eiu.edu



NORTH CENTRAL BUSINESS EDUCATION ASSOCIATION

2012-2013 NOMINATION FORM

Contact Information	Nominator Information	Nominee Information
Name	NBEA No. _____	
Address		
City, State ZIP		
Telephone		
Fax		
E-mail		
Position		

Return to:

Dr. Karen Drage
Eastern Illinois University
School of Technology
Charleston, IL 61920
Phone: 217.581.3767
FAX: 217.581.6607
Email: ksdrage@eiu.edu

Deadline: January 30, 2012



NORTH CENTRAL BUSINESS EDUCATION ASSOCIATION

2012–2013 NOMINEE AGREEMENT FORM

The purpose of this form is to help you establish your eligibility as a candidate for office in the North Central Business Education Association. Please complete the form and return it along with a 3-page or less resume and a digital or scanned picture to Dr. Karen Drage, Nomination Committee Chair.

To be eligible as a candidate for office in the North Central Business Education Association, a candidate must . . .

1. Be a current member of NBEA (dues paid in the year in which the candidate is nominated).
Nominees for President-Elect must have previously served on the NCBEA Administrative Board for at least one year.
2. Agree to attend all NCBEA Board meetings and NCBEA-sponsored activities.
3. Submit to the Nomination Committee Chair this signed statement that you have agreed to be a candidate for the office for which nomination is made.
4. Submit to the Nomination Committee Chair a resume of no more than 3 pages and a digital or scanned photo.

I, _____, hereby agree to have my name placed into nomination for the office of _____ for the 2012-2013 North Central Business Education Association Administrative Board. I also state that my National Business Education Association membership is current, and I have already paid or pledge to submit my dues when they come due for 2012-2013 school year.

Signature

Return to:
Dr. Karen Drage
Eastern Illinois University
School of Technology
Charleston, IL 61920
Phone: 217.581.3767
FAX: 217.581.6607
Email: ksdrage@eiu.edu

Due February 20, 2012