

Each year NCBEA selects a student to serve a one-year term on our NCBEA Administrative Board. We believe it is a valuable experience for the student as it provides the student with the opportunity to experience the workings of a professional organization and to assist in promoting business education.

**Please nominate one or more outstanding business education students to serve as a Student Representative on the NCBEA Administrative Board for 2012-2013.**

- The nomination deadline for the 2012-2013 NCBEA Student Representative is **January 30, 2012**.
- The application deadline for the 2012-2013 NCBEA Student Representative is **February 20, 2012**.
- The term for the 2012-2013 NCBEA Student Representative is from **July 1, 2012, to June 30, 2013**.

Determination of the 2012-2013 NCBEA Student Representative is made via a committee. The committee uses a rubric to assist them in making the selection.

### **STUDENT REPRESENTATIVE DUTIES**

**Membership Committee.** The Student Representative serves on the Membership Committee. Duties include the recruitment of students as members of NBEA and the promotion of business education.

**NCBEA Annual Convention.** The 2012 NCBEA Convention will be in Iowa. Details will be provided at a later date. As the NCBEA Board meets at this conference, the Student Representative should plan to attend and partake in all NCBEA-related activities.

When the Student Representative attends an NCBEA Board meeting, the student may be reimbursed (approximately \$100-\$150) towards his or her conference expenses. There is also a \$200 first-time attendee stipend available that the student may apply for as a first-time attendee to the NCBEA convention. The student is encouraged to apply for this stipend, but is not guaranteed the awardance of this stipend. The NCBEA Past Presidents' Stipend application will be available sometime during the spring or summer on the NCBEA Web site: [www.ncbea.com](http://www.ncbea.com).

**NBEA Annual Convention.** The NBEA convention will be held in Atlanta, Georgia, during the week of Easter. The student should plan to attend the conference; the NCBEA board meeting is usually held on Tuesday evening that week. Similar to the NCBEA conference, NCBEA may provide approximately \$100, and the student may also apply for one of the NBEA \$200 first-time attendee stipends. The application is available on the NBEA Web site under "professional opportunities."

### **CRITERIA**

- Student must be a member of NBEA. Student membership is \$40. Students must call the NBEA office (703-860-8300) in order to gain student membership status.
- Student must be a business education major.
- Student must have attained at least junior year status **and** have one full year remaining as a student prior to earning teacher certification. Graduate students who have a year remaining may also apply.
- Student must have demonstrated leadership ability.
- Student must have demonstrated superior academic achievement.

## **NOMINATION INFORMATION TO SUBMIT**

- Resume
- Photocopy of NBEA membership card (or verification of membership from NBEA if card has not been received)
- Official Transcript or GPA information (if transcript is not provided)
- Personal Statement detailing how nominee perceives the role of Student Representative and why nominee is seeking the appointment
- Letter of recommendation from head of nominee's business education department (include verification of GPA if transcript is not submitted)

## **NOMINATION AND APPLICATION CONTACT INFORMATION**

Nominations may be sent by the nominating educator via e-mail on or before the deadline (January 30) to [ksdrage@eiu.edu](mailto:ksdrage@eiu.edu) and should include the nominator's name and contact information as well as the nominee's name and contact information.

Application materials may be sent by the nominee as an e-mail attachment or via USPS mail. The application may be sent at the same time as the nomination; but if sent separately, it must be postmarked on or before the application deadline (February 20).

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**A REGION OF THE NBEA**

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