

**NORTH CENTRAL BUSINESS EDUCATION ASSOCIATION
ADMINISTRATIVE BOARD MEETING
New Orleans, Louisiana**

**MINUTES (Unapproved)
April 19, 2011**

Members Present

Karen Drage, President
Margaret Erthal, President-Elect
Beth Sindt, Immediate Past President
Dena Irwin, Secretary
Cathy Carruthers, NBEA Representative
Sharon Fisher-Larson, NCBEA Regional Membership Director
Linda Harper, Illinois
Jason Hendrickson, Indiana
Lou Ann Knorr, Iowa
Bob Murray, Minnesota
Michelle Lindsey, Missouri
Christy Culver, Ohio
Debbie Stanislawski, Wisconsin
Sue Elwood, Newsletter/Webmaster
Barb Buelenberg, ISBE Representative

Members Absent

Twana Hulen, Treasurer
Andrea Michetti, Student Representative

Ex-officio Members Absent (arrived at 9 p.m.)

Janet Treichel, NBEA Executive Director
Madge Gregg, NBEA President

Call to Order - Karen Drage

President Karen Drage called the Administrative Board meeting to order at 6:14 p.m.

Welcome and Introductions - Karen Drage

Everyone in attendance was known so no introductions were needed.

Greetings from NBEA - Jan Treichel and Madge Gregg

These ladies were not present at this meeting until 9:00 p.m.

Madge: Holding a board meeting here is commendable.

Jan: Welcome. Sharon came to our meeting today to recruit the board members to also get involved in membership recruitment. ~~to identify possible members and lapsed members.~~

Thanked Karen for leadership. Excited about summer workshop. Market heavily to Chicago area teachers and suburbs. Jan sent email with names for email blast.

Appointment of Parliamentarian/Determination of Voting Privileges - Karen Drage

Margaret Erthal agreed to serve as parliamentarian. The following members agreed to serve on the Minutes Review Committee initially: Michelle Lindsey, Christy Culver, and Debbie Stanislawski. With Michelle going off the board Jason Hendrickson agreed to take her place.

Roll Call - Dena Irwin

Secretary, Dena Irwin, called the roll. Fifteen members were present and a quorum was established.

Approval of Minutes - Dena Irwin

Minutes from the November 29 Virtual Administrative Board Meeting were emailed by Karen. Karen created the minutes in Dena's absence. Karen brought up that the minutes indicate on the Standing Committee Reports for Awards that no vote was taken to increase the award amount to \$500. Linda Harper moved to approve the November 29, 2011 minutes with the correction to show that the motion to increase award budget died for lack of a second. Jason seconded. Motion carried.

Strategic Planning Activity - Karen Drage

Board members brainstormed ideas for how we can move this organization forward. What are we doing right? What do we need to stop doing? What could we do better? What emerging issues should we anticipate? Karen explained that members could view our posters at the business meeting and vote via smiley stickers to give us ideas, goals, and help prioritize those ideas. Members counted off and teamed up to rotate through four posted questions about NCBEA. Our responses will be organized and brought to the members at the next business meeting for input.

What emerging issues can we anticipate?

Further social networking
Continuing on a brand for NCBEA
Create a commercial podcast/multimedia

What is NCBEA doing well?

Webinars for free
Activities CDs
Virtual meetings are efficient and effective

Things we can do better?

Meet members' needs via a survey
Communication/PR/market ourselves
Conduct leadership program

Treasurer's Report - Twana Hulen (see green-sheetAppendix A)

“As we draw near to the close of the 2010-11 fiscal year I am pleased to report that we are currently within our planned budget amount. I also feel confident that we will be able to maintain our positive budget through the end of the year.

Our current income stands at \$12,105.50 and current expenses, \$9,067.68. This is a current net income of \$3,037.82. We also have an invoice outstanding for CD’s sold to Nebraska Department of Education for \$1,160. I am estimating our remaining expenses at \$4,000. If my estimates are close we will be able to finish this fiscal year in the black, and this is without using any of the funds that we had in the bank at the beginning of the year on July 1, 2010.

Seven states, Illinois, Indiana, Iowa, Michigan, Missouri and Ohio, participated in the NBEA Professional Development Partnership Program with a check for \$200. Wisconsin participated with a check for \$100. I sent Janet Treichel a check for \$1,200 for six \$200 stipends. This leaves a balance of \$100 in the fund.

The NCBEA Past Presidents fund has a balance of \$995. Checks totaling \$240 have been received this fiscal year.

CDs are continuing to sell with the Nebraska Department of Education recently submitting an order for \$1160.

This has been a good year for NCBEA financially. We are currently still within our budget and I expect it to close without going over the budgeted amounts and show a net income on June 30, 2011.”

**July 1, 2010 to April 15, 2011
Income and Expense Report**

Beginning balance July 1, 2010	\$15,434.81
Income to April 15, 2011	<u>12,105.50</u>
Total funds available	27,540.31
Expenses to April 15, 2011	<u>9,265.59</u>
Checkbook balance April 15, 2011	18,274.72

EXECUTIVE OFFICERS’ REPORTS

President - Karen Drage

“The annual NCBEA Improvement Plan report was submitted to NBEA. The report outlined our efforts this year to add value to membership in NBEA. The webinars, Facebook page, database, and the members’ only section of our Web site were all included in the report. Once again NCBEA reported that sending out hard copies of the newsletter is not feasible for us at this time. The report also asked for the expenditures for membership recruitment. At the time of the report, only \$883.31 had been recorded in the budget as expenditures for membership

recruitment. A statement concerning our past financial challenges and the state representative's reluctance to spend NCBEA funds was included in the report; however, NCBEA can expect to receive recommendations on improving our recruitment efforts.

Our budget is a constant concern. Due to the drop in membership, our 2010-2011 budget was nearly \$4,000 less than what had been expected. Tough decisions will have to be made if NCBEA is going to stay solvent in 2011-2012 and beyond. Decisions that will need to be made will include continuing to reimburse travel expenses, NCBEA conference location, membership recruitment, and rebates, and fundraising. Membership has to be our priority. Overall, it has been a productive year for NCBEA despite our challenges. If NCBEA is going to prosper in the upcoming years, it will require that the administrative board work together and support each other."

President-elect - Margaret Erthal

"The Chicago July 18, 2011 workshop is coming together. I have secured six speakers, but need speakers from these states: Illinois, Indiana, Wisconsin, Iowa, and Minnesota. Free financial literacy curriculum CDs will be available at one of the sessions. Two research sessions are scheduled in addition to a tour of the Federal Reserve Building. Please continue to publicize this workshop. We will make around \$25 profit per person.

NCBEA and Wisconsin will co-host the Sept 29-30, 2011 conference in Green Bay. NCBEA will have a hospitality room and provide speaker sessions. I hope the administrative board will be able to attend and participate in the conference as we have all done in the past. I have been asked to speak at the Michigan conference in East Lansing in November."

- Margaret will have to let the board know the tentative meeting time for the board to meet and when the business meeting will occur. Karen reiterated that we should not be expected to provide keynote speakers."

Past President - Beth Sindt

Bylaws/Policies & Procedures

- Worked with Bylaws and Policies & Procedures Committee to update and print the P&P.
- Discussed possible bylaws changes.

NCBEA Conference Past President's Gathering and First-Time Attendee Stipend

- Updated the contact information for NCBEA past presidents
- Sent e-mail to those NCBEA past presidents who have Internet access to invite them to the NCBEA past presidents' breakfast, which will be held on Thursday, April 21 at Daisy Duke's. Invitations were sent via the USPS to those without e-mail addresses and to

those who had not responded to the e-mail invitation. Some invitations were returned, which was noted on the updated contact information list.

- NCBEA past presidents were invited to donate to the NCBEA First-Time Attendee stipend—an update was given concerning last fall’s stipend recipient.
- Compiled messages sent by past presidents unable to attend to share at the gathering.
- Beth has received donations amounting to \$240.
- We can offer three \$200 stipends to first time attendees.
- Six are attending but 13 are not attending.

NBEA Representative - Cathy Carruthers

“The board is happy we are offering a summer workshop and the free webinars. We should use the NBEA social networking resources. They are happy we are making progress and trying to incorporate as many of their suggestions as possible. We need to keep self-evaluating our progress by looking back at our reports and then the regional evaluation should be viewed within our own region.

We are going to be requested to submit three names for possible candidates for convention chair position???

President-elect is Mona Schoenrock. We will be asked next fall for a program director for the 2014 convention by submitting three names.

Why are we in LA? Marriott accidentally gave away our week so we had to go to LA.

The National Business Honor Society is starting up and Maurice Henderson has a PowerPoint we should utilize. Teacher advisors must be a member of NBEA.

Since the NBEA Board will have some meetings prior to the NCBEA Board meeting, I will probably have additional updates to share during the NCBEA Board meeting. There will be 70+ sessions and 26 Computer Workshops offered during the NBEA Convention in New Orleans.

Membership continues to be a major priority of the NBEA Board. Efforts made by Regional and State Membership Directors are very important and much appreciated.

Future NBEA conventions are scheduled:

2012 CONVENTION, April 4-7, 2012, Boston

2013 CONVENTION, April 16-21, 2013, Atlanta (not during Easter week)

2014 CONVENTION, April 15-19, 2014, Los Angeles

2015 CONVENTION, March 31 – April 4, 2015 Chicago

Previously recorded NBEA webinars can be accessed using the following links.

1. How to Use Ning, Joseph De Julius, <http://connectpro81207989.na5.acrobat.com/p49962956/>
2. Using Google Docs, Eileen Dittmar, <http://connectpro81207989.na5.acrobat.com/p26802313/>
3. Fabulous Forms, Ann Kieser, <http://connectpro81207989.na5.acrobat.com/p83279459/>
4. Presentations w. Prezi, Joseph De Julius, <http://connectpro81207989.na5.acrobat.com/p82892734/>
5. Engage-n-Inspire, Bloomsburg University, <http://connectpro81207989.na5.acrobat.com/p51782228/>
6. Classroom Assessment Techniques, John Olivo, <http://connectpro81207989.na5.acrobat.com/p14685665/>

NBEA bylaws changes were approved In November by the NBEA Executive Board. The National Business Honor Society is now a Division of NBEA, and the Technology Committee is now a Standing Committee.

The NBEA Board voted to endorse the Common Core Standards and link the Common Core Standards to the NBEA Standards where appropriate.”

NCBEA Regional Membership Director’s Report - Sharon Fisher-Larson

Sharon thanked the board for asking her back on the board. Sharon suggested we utilize her website at www.sSatbfl.com for postcards and other resources that may be used to bring new members. Sharon met with the NBEA board this morning to ask each board member to recruit 10 new members by ~~November~~October 15.

The numbers below tell all. North Central is just about at the bottom. The only one below us is Eastern, and they are not even functioning as a region. We need to make membership our number one priority. I will have a much more detailed report AFTER the membership session on Tuesday, April 19. At the session we plan to map out recruitment strategies for the remainder of 2010-2011 and plan for the entire 2011-2012.

February 2011	PROFESSIONAL				STUDENT	RETIRED
REGION	2010-2011		PERCENT	UNDER/		
	GOAL	CURRENT	REACHED	(OVER)		
EASTERN	1,966	1,214	61.75%	752	53	69
SOUTHERN	2,510	1,843	73.43%	667	106	55
NORTH CENTRAL	2,073	1,281	61.79%	792	56	58

MOUNTAIN-PLAINS	1,326	988	74.51%	338	33	30
WESTERN	1,113	705	63.34%	408	17	43
	8,988	6,031	67.10%	2,957	265	255

OTHER OFFICERS' REPORTS

ISBE Representative - Barb Bielenberg

"I enjoyed the opportunity to attend the NCBEA conference in Minneapolis, September 23-24, though driving through huge rains and flooding was not such fun. I enjoyed seeing NCBEA friends from Minnesota and the other eight states as well. It was a great conference with keynote speaker the Geek Squad creator—Robert Stephens of Richfield, Minnesota, who created it in 1994, and which is now a subsidiary of Best Buy! He gave us insight into future technology, and is definitely a computer geek and great speaker!

In our ISBE booth, people could sign up to win an ~~iPod~~ iPod Touch by joining ISBE or renewing their ISBE membership. There were 13 checks to send home with Jan Treichel, for people who renewed or joined, and LouAnn Knorr of Iowa won the ~~iPod~~ iPod. The Iowa Business Education Association Conference was held less than 2 weeks later, in early October, and I also set up a booth there. Representatives in the other states in the North Central Conference helped market ISBE in their states at their conferences, and gain some new ISBE members or rejoiners. Thanks to all of you for your help! In December, I was privileged to attend ACTE in Las Vegas, which was a great break from the Midwest winter weather. I was also able to take some pictures to send for our NCBEA newsletter.

Promoting the 2011 Conference is in Basel, Switzerland, July 25-29, and the 2012 conference in Denver, Colorado, was a primary focus, along with membership, as well as letting people look ahead to the 2013 conference scheduled for Berlin, Germany. That will be a very historic setting, since the capitol has moved back there and there has been so much reconstruction. I was able to visit the Reichstag (Government building) there when they were totally gutting it to redo it—you may have remembered seeing the picture in our papers back in 1996 when they wrapped it in plastic, and then I saw it when it was completed and the government had moved in. I also reminded them of the 2014 conference in Finland, for those wishing for a unique experience.

Just to let you know who is in charge of the US Chapter, and the international officers: President Janice Bosman of South Carolina, President Elect Marilyn Sherry of Massachusetts, Past President Judee Timm of California, Secretary & Newsletter Editor Marty McFarland of California, ISBE Director to NBEA Wanda Stitts of Georgia, Membership Director Emma Jo Spiegelberg of Wyoming, US VP to SIEC John Lightle of Indiana, Webmaster Bob Livingston of

California, Editor, Journal for Global Business Ed. Donna Everett, Strategic Planning Committee Chair Joe McFarland of California, Mountain Plains Rep. Gary Shepp of Texas, Western Rep. Andrea Pace, Southern Rep. Robert Blair of Tennessee, myself (Barb Bielenberg) of Iowa as North Central Rep., U.S. Rep to the Pedagogical Committee Lila Walman of Wisconsin, and U.S. Rep. to the SIEC Networking Committee Brenda Ingram-Cotton of California. SIEC officers: Tamra Davis of Oklahoma, SIEC/ISBE General Secretary Judy Olson-Sutton. Note the ISBE and SIEK websites: www.isbeusa.org, and www.siecisbe.org, as well, as the great ISBE publications with useful global quizzes you can use in your classroom.

As of February, 2011, here is the breakdown of ISBE members from our North Central region: Illinois-61; Indiana-13; Iowa-23; Minnesota-15; Michigan-21; Missouri-22; Ohio-18; Wisconsin-26

I have been otherwise busy with two writing teams (headed by Kay Orrell of California, and Anne Mace of South Carolina) for the Policy Commission for Business and Economic Education, which I am chairing this year, and look forward to NBEA in New Orleans.”

Newsletter Editor - Sue Elwood

- Served as chair of the Publication Committee.
- Received and edited materials sent by board members for publication of the NCBEA Newsletter.
- Distributed the newsletter to board members and state reps and published to the Website.
 - December 2010 Newsletter
 - March 2011 Newsletter
 - Sue would like to do another one before July. Expect an email requesting submissions with a May deadline.
 - Matt White from Ohio will be taking over the Newsletter position starting July 1, 2011.

Webmaster – Sue Elwood

- Information has been added, updated, and deleted based on input from the board.
 - Entrepreneur Education and Podcasting with Ease: Audacity Webinars
 - Upcoming Convention Information (NCB EA and NBEA)
 - 2010 NCBEA Awards
 - NCBEA Linked Into Learning CD Information
 - NCBEA Newsletter (December and March)
 - Current Awards and Board Forms
- The website host is Red Barn Internet the URL is <http://www.ncbea.com/>
- The host and domain name were renewed in 2010 for two years for \$85.54
 - Renewal will come up again on March 13, 2012
- Member’s only section will be ready to roll out when the membership database is created. Members Only section will include archived lesson plans from old activities CDs, board reports, meeting minutes, policies and procedures, forms, and newsletters

(except for one published yearly for general viewing). It is a constant issue to keep the members list up-to-date. We are the only region that has a ~~members~~member's only section.

- Some long range planning related to the website needs to be well thought out. Jason suggested that new members utilize the website while current members use something like the NBEA Connect.
- Jason suggested a technology committee be formed to look at the long range goals. Karen said thate having a member's section only link on the website is in our improvement plan.
- Margaret would like to work with Sue and Jason and others that are interested to come up with a plan and make a report at the Wisconsin meeting.

Student Representative - Andrea Michetti

No report was given.

STATE REPRESENTATIVE REPORTS

Illinois - Linda Harper

"I attended the Illinois Business Education Association's Spring Board Meeting in Effingham, IL, on April 2, 2011. I strongly encouraged board members to join NBEA and asked that they encourage their colleagues to join.

I distributed the PDF brochure advertising this summer's NCBEA workshop; and I asked that the board plan on attending and asked them to distribute the brochure to their colleagues. I also asked for presenters from Illinois. I sent a separate e-mail to all board members about the workshop and again requested presenters. I wrote an article in the spring issue of the IBEA Reports promoting the workshop and developed an ad graphic for the IBEA newsletter as well.

-The ad I developed for the newsletter was printed and distributed to each IBEA Board member at the board meeting.

This year NCBEA offered two free webinars for its members. I sent group e-mails about the first webinar and did a mail merge e-mail for the second webinar to Illinois NBEA members.

Tasks completed:

- Attended NCBEA virtual board meeting the end of November 29, 2010.
- Sent IBEA Listserv messages encouraging IBEA members to renew or join NBEA/NBEA.
- Sent IBEA Listserv messages encouraging attendance at the NBEA 2011 Annual Convention.
- Submitted an article for the March 2011 NCBEA newsletter.

- Submitted newsletter articles for the IBEA Winter and Spring newsletters.
- E-mailed NCBEA members the NCBEA newsletter.
- E-mailed NCBEA members with notices about two free NCBEA Webinars
- Mailed 20 postcards to NBEA lapsed members; plan on sending more.

Every state should double check their websites for a link to NCBEA's website. I have emailed the Illinois webmaster."

Indiana - Jason Hendrickson

- Reorganizing regions
- John Dawson is the incoming president and presenter in Chicago.
- Tech Camp in July
- Summer project writing
- Region 3 meeting
- IBEA meeting in June
- Conference overlap with Wisconsin and IACTE
- Working on plan of action for Sharon
- NCBEA website link
- Give document to Sue and Dena

Iowa - Lou Ann Knorr

August

- Attended NCBEA August virtual Administrative Board meeting.
- Attended NCBEA August virtual Marketing/Linkages Committee – 2010 Program of Work meeting.
- Completed the review and ranking of the nominees for the NCBEA Distinguished Service Awards.
- Submitted Iowa article featuring upcoming IBEA October Fall Conference and the 2010 summer workshops to NCBEA newsletter editor Sue Elwood.

September

- Attended NCBEA September virtual Administrative Board meeting.
 - Attended NCBEA/MBEI Fall Convention on September 23-24 in Minneapolis.
1. Volunteered to help as Session Chair.
 2. Volunteered at the Membership Promotion/Raffle table(s).
 3. Brought a \$25 raffle item and a door prize.
- Received Iowa database (spreadsheet) of current NBEA members from Cathy Carruthers.
 - Contacted IBEA treasurer requesting \$200 stipend for NBEA Professional Development Partnership be sent to Twana Hulen (sent after Iowa's October fall conference).
 - Requested and received Membership Brochure, NBEA Booth Display Materials, and 50 Reasons to Join NBEA flyer.

October

- Created NCBEA/NBEA “highlight” flyer highlighting NBEA membership and benefits with NBEA website address and personal contact information.
- Stuffed NCBEA/NBEA highlight flyer with attached highlighter each conference bags.
- Staffed membership booth at IBEA October 8-9 fall conference.
- 1. Promoted 2011 national conference with a Mardi Gras theme and New Orleans quiz.
- 2. Included Professional Development Stipend information on the New Orleans quiz.
- 3. Promoted joining/renewing NBEA membership—drawing at business meeting for an iPod.
- 4. Distributed 2006 NCBEA Activities CDs to business education students.
- Spoke to IBEA October 8-9 fall conference attendees during the luncheon and introduced NCBEA President Dr. Karen Drage.
- Presented NCBEA report during IBEA business meeting. Copies of the NCBEA report were distributed during IBEA business meeting. Announced the winner of the New Orleans quiz and drew a winner from those joining/renewing NBEA memberships.

November

- Attended NCBEA November virtual Administrative Board meeting.
- Submitted Iowa article featuring IBEA October Fall Conference to NCBEA newsletter editor Sue Elwood.

December

January

- Emailed IBEA President with the following questions from NCBEA:
 1. What does Iowa want for professional development (webinar, topics, fee, Iowa presenters)?
 2. Iowa’s legislative needs/issue?
- Submitted an update for NCBEA Report link to IBEA Website.

February

- Coordinated with IBEA’s Award Chair to get Iowa’s 2010 Outstanding Secondary and Postsecondary Business Education Award winners listing in February *Business Education Forum* issue.

March

- Submitted an update for Iowa’s Fall Conference to NBEA Website:

Date: October 7-8, 2011;

Location: Cedar Rapids, Iowa;

Contact: Sharon Keehner;

Email: skeehner@claytonridge.k12.ia.us

- Coordinated in finding an Iowa presenter at *Econ Illinois and NCBEA July 18, 2011, Summer Workshop*. Iowa presenter is Rhonda Schmaltz from Ames, Iowa.

Submitted an update for *Econ Illinois and NCBEA July 18, 2011, Summer Workshop* to IBEA

Michigan – Vacant

No report was given from a Michigan representative but Sharon spoke to Michigan’s current president, Colleen Webb, to get someone in that position.

Minnesota - Bob Murray

“Thank you to those who attended the MBEI/NCBEA Convention in Minneapolis on September 23-24. Total attendance at the convention was 150, with representatives from a variety of other states (IA – 6, IL – 13, IN – 5, MI – 2, MO – 3, NE – 1, OH -3, WI -4, and MN – 111, plus our NBEA President from AL and NBEA Executive Director from VA). Keynote speaker Robert Stephens, Founder and Chief Geek of Geek Squad, and breakout session speaker Corinne Hoisington, Community College Professor and Author of “A Guided Tour of Microsoft Office 2010”, received rave reviews.

MBEI hosted its first Webinar January 24, 2011. The topic was Google Docs and was presented by Kristi Person. It had a total of 20 participants. More Webinars on a variety of topics will be offered in the future.

Plans are underway for an exciting Fall MBEI Convention in Rochester on October 13-14, at the Kahler Grand Hotel. The theme of the convention is *Med City Magic...Building Business Futures Today*. All Business teachers from the region are welcome to attend. More details should be available soon on the MBEI Website – <http://www.mbei-online.org>

Check out MBEI’s ‘new and improved’ Website <http://www.mbei-online.org>. The site has been redesigned and some of the content will be available for members only.”

Missouri - Michelle Lindsey

“Missouri held its fall conference in November 2010 in Lake Ozark, MO. Approximately 200 teachers attended the opening and breakout sessions offered on Friday night and Saturday morning.

The NCBEA/NBEA booth was busy. Winter Owens, who was elected to be my replacement beginning July 1, 2011 trained with me at our Fall Conference. 2010 NCBEA activities CDs were sold.

Booth strategies at this conference included:

- Offering a drawing for an wheeled cart to all Missouri Business Educators – this brought more people to the table and gave us an opportunity to talk to them about NBEA/NCBEA
- Offering candy taped to cards promoting the benefits of NBEA/NCBEA. We also put these cards at the registration table throughout the conference. The cards said things like “The Benefits of NBEA Membership are Out Of This World” with a Milky Way bar
- Offering an appreciation gift for current members (post-it notes, sharpies, or little plastic storage boxes from Staples
- Offering a \$10 discount to new or renewing members during the conference
- Offering a \$50 Visa Gift Card drawing to current members

I have enjoyed my time on the NCBEA Board and appreciate the opportunities that have been afforded me and friendships that have been made in this position. Thank you to each person that has helped me grow as a business education professional.”

Ohio - Christy Culver

State Information

- Web Site Address – www.obta-ohio.org
- Current NBEA Membership Figure – 155
- Target NBEA Membership Goal – 212
- Current Membership Percentage – 73%
- Current OBTA Membership – 208

Upcoming State Convention Information

- Date – October 15, 2011
- City – Toledo, Ohio
- Location - Davis College

Membership Promotion since January 2011 NCBEA Board v-meeting:

- Submitted NCBEA article for winter issue of *Beacon* – OBTA’s newsletter
- Sent email to NCBEA members regarding NCBEA newsletter posting, NCBEA July 18 event, NCBEA/WBEA Conference in September, and NBEA in April
- Promoted both NCBEA webinar opportunities for Ohio NCBEA members
- Attended NBEA *Engage-n-Inspire* (spring) webinar on March 22
- Identified Ohio presenter for NCBEA July 18 event
- Submitted NBEA/NCBEA articles for spring issue of *Beacon* – OBTA’s newsletter
- Completed NBEA Technology Survey
- Submitted monthly state reports
- Attended v-meeting for OBTA Executive Board on April 16

Marketing/Linkages Committee: charge professional development Webinars

- Prepared “advertising” email with Webinar details, which will be distributed through each state membership director and details for NCBEA website.
- Created a Google form for attendees to register through with confirmation page details.
- Developed “registered” email to send to all registrants 24 hours prior to scheduled Webinar.
- Prepared Elluminate instructional document to verify computer specifications, connections, etc.
- Actively seeking Webinar presenters. If you have topic you would like to present or know of someone who would present a Webinar, please let me know.
- Coordinated, facilitated, sent follow up for e-registration for 3/28/11 NCBEA Webinar
- NCBEA Webinars conducted to date...

- Hosted and presented NCBEA webinar on January 31, 2011, Podcasting with Ease: Audacity
- 23 registered (limit of classroom size) and only 11 attended. I know of two who had power issues since the storm was hitting all of us at that time.
- Karen Drage presented NCBEA webinar on March 28, 2011, Entrepreneurship Education webinar
- 17 registered and only 7 attended.

Wisconsin - Debbie Stanislowski
State Information

- Web Site Address – <http://www.wbeaonline.org>
- Current NBEA Membership Figure – 136
- Target NBEA Membership Goal – 242
- Current Membership Percentage – 56%

Upcoming State Convention Information

- Date – September 29-30
- City – Green Bay, WI
- Hotel - KI Convention Center/Hotel Sierra

Membership Promotion

- Mailing – Post-cards to lapsed members based on NBEA information provided
- Spring WBEA Journal – Included flyer promoting Summer conference, NBEA/NCBEA membership and short narration
- Wisconsin BE List Serve Messages – NBEA Convention and Membership Opportunities
- Fall 2010 Convention Display
- Forwarded NCBEA Newsletter to current NBEA/NCBEA Members with note

WBEA Executive Board 2010-2011

<p>President [Soft Break] Trisha Sabel [Soft Break] Term Expires 10/31/11 [Soft Break] Co-Chair, Officer/Budget Committee</p>	<p>School District of New Holstein [Soft Break] 1717 Plymouth Street [Soft Break] New Holstein, WI 53061- 4292 [Soft Break] 920-898-4769 tsabel@nhsd.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it</p>
<p>President Elect [Soft Break] Michelle McGlynn [Soft Break] Term Expires 10/31/11 [Soft Break] [Soft Break] Chair, Scholarship/Stipend Committee</p>	<p>Waunakee Community High School [Soft Break] 301 Community Drive [Soft Break] Waunakee, WI – 53597 [Soft Break] 608-849-2130 mmcglynn@waunakee.k12.wi.us This e-mail address is being protected from spambots. You</p>

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Secretary [Soft Break]Katie Grassel [Soft Break]Term Expires 10/31/11	Seymour Community High School [Soft Break]10 Circle Drive [Soft Break]Seymour, WI 54165 [Soft Break]920-833-2306 kgrassel@seymour.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it
Membership/Information Processing [Soft Break]Josh Firgens-1 Yr [Soft Break]Appointed 10/2010 [Soft Break]Chair, Membership Committee	Milton High School [Soft Break]114 W. High Street [Soft Break]Milton, WI 53563 [Soft Break]608-868-9300 figensj@mail.milton.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it
Treasurer [Soft Break]Allison Holtzer [Soft Break]Co-Chair, Officer/Budget Committee	Brookfield East High School [Soft Break]3305 North Lilly Road [Soft Break]Brookfield, WI 5305 [Soft Break]262-781-3500 holtzera@elmbrookschoools.org This e-mail address is being protected from spambots. You need JavaScript enabled to view it
WBE Journal Editor [Soft Break]Cindy Otto	Seymour Community High School [Soft Break]10 Circle Drive [Soft Break]Seymour, WI 54165 [Soft Break]920-833-2306 cotto@seymour.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it
Past President [Soft Break]Tina Trumbower [Soft Break]Term Expires 10/31/11 [Soft Break]Chair, Awards Committee	Campbellsport High School [Soft Break]114 W. Sheboygan Street [Soft Break]Campbellsport, WI 53010 [Soft Break]920-533-4811 ttrumbower@csd.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it
WBEA Business Manager [Soft Break]Josh Firgens [Soft Break]Term Expires 10/31/11	Milton High School [Soft Break]114 W. High Street [Soft Break]Milton, WI 53563 [Soft Break]608-868-9300 figensj@mail.milton.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it
WBE Journal Research Editor [Soft Break]Lila Waldman [Soft Break]Term Expires 10/31/12	IT/BE Dept., College of Business [Soft Break]JW-Whitewater [Soft Break]800 W. Main St. [Soft Break]Whitewater, WI 53190 [Soft Break]262-472-5475

	rogersh@uww.edu This e-mail address is being protected from spambots. You need JavaScript enabled to view it
Convention Coordinator [Soft Break] Mike Carpenter [Soft Break] Term Expires 10/31/13	Baraboo High School [Soft Break] 1201 Draper St. [Soft Break] Baraboo, WI 53913 [Soft Break] 608-355-3940 [Soft Break] mcarpenter@baraboo.k12.wi.us This e-mail address is being protected from spambots. You need JavaScript enabled to view it

STANDING COMMITTEE REPORTS

Awards - Linda Harper

- Shopping for new place to get plaques.
- Linda gave ~~out-an~~ award to Beth Sindt for past president.
- Debbie, Sue and Michelle received certificates for work on board.
- Andrea has an award.

By-Laws - Karen Drage

Sharon Fisher-Larson and Beth Sindt will lead the discussion on proposed bylaw changes. ~~Beth distributed a yellow ((see Appendix A-Bat end of these minutes)~~

- Debbie noticed on Recommended Change #2 to add in new option “selected by each state association” at the end of “state membership directors”.
- The title “NCBEA Representative” should be changed throughout to “NCBEA Regional Director”.
- Beth spoke about the blue sheet packet explaining what was received from Kimberly and the update procedure. All page numbers need renumbered.
- Sharon distributed page dividers of 31 sections with table of contents.
- The bylaws committee motion ~~ed is from the bylaws committee~~ to make the five changes to the bylaws. No second needed. Motion carried.
- Lou Ann ~~Knorr moves motioned~~ that all references to NCBEA Representative blanket cleanup be changed to NCBEA Regional Director throughout the existing NCBEA bylaws. made on the bylaws that NCBEA representatives be changed to NCBEA Regional Director. Michelle seconded. Motion carried.

Budget - Twana Hulen

Treasurer Hulen submitted two proposed budgets for the Board to consider (Appendices C & D). On the back of the green sheet is the actual budget (Appendix A). ~~The CORRECTED budget form Twana needs to be included with these minutes. SEE BUDGET #2 FOR SUGGESTED CHANGES~~

Linda questioned why reductions were being suggested if we are in good shape based on Twana’s earlier report. Karen used very little money for president’s travel and she gave

\$1,000 to Sharon's cause. We just don't know what the future holds. Margaret suggested \$500 from the president's budget.

Michelle ~~proposed~~ motioned that we accept Budget #1, Beth seconded. Motioned carried.

Purple forms with reimbursement can be sent back with Michelle and she has some checks available if you need reimbursement now.

Legislative - Cathy Carruthers

There will be two legislative activities offered during the NBEA Convention. Please plan to attend and encourage others from your states to do so.

NBEA Lobbying Session

Wednesday, April 20, 2011

1:30 p.m. – 2:30 p.m.

Balcony J (4th Floor)

The Wednesday lobbying session will be a how-to-advocate session with handouts I prepared and a presentation prepared by Gary Hutchinson, NCBEA rep to the NBEA Legislative Committee. Other Committee members will share ideas from their regions and states.

NBEA Legislative Session

Thursday, April 21, 2011

9:45 a.m. – 10:45 a.m.

Mardi Gras/Salon E (3rd Floor)

Dr. Patricia Crisp, US Secretary of Education's Regional Representative, US Department of Education, Region VI will share information concerning current and proposed education initiatives, the state of education in America, budget issues, updates regarding Federal Legislation, and the impact on business education.

Marketing/Linkages - Michelle Lindsey

The Marketing/Linkages committee has facilitated two Webinars thanks to the efforts of Christy Culver. We are currently looking for feedback and presenters for additional webinars. The webinars have been well-attended and Christy has streamlined the registration and dissemination process.

NCBEA Activity sales continue to be successful. Sharon Fisher-Larson recently secured the sales of 165 of the 2008 & 2010 combos and single mail orders continue to be received. As funds have been collected, they have been forwarded to Treasurer, Twana Hulen, with notations about the quantities of 2010 single CDs or CD combos sold.

The committee will meet again at NBEA to discuss additional ways to raise funds for NCBEA. Sharon is concerned about the old CDs could be sold because people want them still today. Sharon will update flyer about old CDs that can be publicized in state newsletters.

Membership - Sharon Fisher-Larson

- Created and distributed formal nomination forms for the NCBEA board positions to state representatives to be distributed within their respective states and to the web master to be posted on the NCBEA web site.
- Contacted individuals nominated during the formal nomination process and at the NCBEA fall board meeting and convention.
- Prepared ballot for the 2011-2012 NCBEA board election, which was posted on the Web site.
- Contacted nominated individuals regarding the outcome of the 2011-2012 NCBEA board elections—Susan Elwood, President-Elect. Owen Winters will take over the Missouri state position on the board (replacing Michelle Lindsey). Debbie Stanislowski will remain in the Wisconsin state position on the board unless a replacement is elected this fall.
- Contacted NABTE member colleges and universities to solicit nominations for the NCBEA board Student Representative position.
- After this convention, Sharon will be contacting the nominated student to inform him of his recent selection to the NCBEA Student Representative position.

Nominating - Beth Sindt

Sue Elwood is president-elect. Winter Owens is Missouri. Debbie is working on a replacement. One student representative has been nominated by the committee. Sharon said he must become a membership director.

Program of Work - Karen Drage

Margaret Erthal will submit her proposed program of work to NBEA. Cathy voted as of September 1st that the POW and Strategic plan will be posted on the website and Cathy will contact us so we can see where our name appears for the jobs we have to do.

Publications - Sue Elwood

Sue added information to the Newsletter and Website to publicize the "Linked Int To Learning" CD.

Unfinished Business - Karen Drage

- a. Focus on adding value to membership
 - Webinars—are they adding value?
 - Workshops—
 - Publications—
 - Share an Idea (Mountain Plains)

~~SHARE AN IDEA (postponed to November meeting)~~

The President will appoint a member of the Executive Board to conduct the Share-an-Idea Contest each year. Entries to the Share-an-Idea Contest will be solicited from M-PBEA members. The first place winner will receive one year's paid membership in NBEA, M-PBEA, and ISBE. The second place winner will each receive one-half membership in NBEA, M-PBEA, and ISBE. The third place winner will receive one-half membership in NBEA/M-PBEA.

SHARE-AN-IDEA (~~postponed~~ ~~tabled~~ to ~~November~~ ~~fall~~ meeting)

Sharon has agreed to the reappointment for one year as ~~regional NCBEA membership~~ ~~Membership director~~ Director. An election should be held in the spring of 2012 for a three year term.

New Business

Conference Rotation Discussion (Five-year Phase Out) – All (~~postponed~~ ~~tabled~~ to ~~November~~ ~~fall~~ meeting)

~~Changing Iowa's rotation year...2012 to Indiana and go to Iowa the next year.~~ Cathy motioned that with Indiana's approval, the 2012 NCBEA Conference be held in conjunction with Indiana's State Conference and that the 2013 NCBEA Conference be held in conjunction with Iowa's State Conference. ~~to change with approval from Indiana.~~ Jason seconded. Motion carried.

NCBEA members meet at 3:00 for opening picture.

Announcements - All

Next ~~meeting~~ Business Meeting 1:30-2:30 p.m., Fifth F-5th floor on Thursday, April 21, 2011.

~~Jason moved~~ motioned for adjournment. Margaret seconded. Motion carried.

Adjournment - Karen Drage 11:26 EST

~~Jason moved.~~ ~~Margaret seconded.~~ ~~Motion carried.~~

Appendix A (Twana Hulen NCBEA 2010-11 Budget & Income Statement)

NCBEA 2010-2011 Budget & Income Statement For Presentation April 19, 201				
Prepared	4/15/2011			
Approved:	3/30/2010	2010-11 Budget	2010-11 Actual	
		7/1/10-6/30/11	7/1/10-3/29/2011	
			Difference	
			3/29/2011	
INCOME:				
410	Membership	\$ 8,000.00	\$ 6,727.50	\$ 1,272.50
415	NCBEA Convention Rebate		\$ 1,160.00	\$ (1,160.00)
418	NCBEA Past Presidents' Sponsored Stipend	\$ 400.00	\$ 240.00	\$ 160.00
420	Fundraisers Income	\$ 1,500.00	\$ 1,027.50	\$ 472.50
422	Interest Income	\$ 50.00		\$ 50.00
425	Miscellaneous Income		\$ 20.00	\$ (20.00)
430	Special Publications (CD ROM's)	\$ 2,500.00	\$ 1,630.50	\$ 869.50
440	NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,300.00	\$ 300.00
442	NBEA President's Reception at NBEA	\$ -		\$ -
445	Transfer from Checking Accounts/Investments	\$ 1,935.00		\$ 1,935.00
	TOTAL INCOME	\$ 15,985.00	\$ 12,105.50	\$ 3,879.50
EXPENSES:				
610	Administrative Board Meetings	\$ 3,200.00	\$ 2,865.29	\$ 334.71
615	Share of NBEA Board Expenses	\$ 1,000.00	\$ 1,346.38	\$ (346.38)
620	Newsletter Expense		\$ -	\$ -
	Committees			\$ -
630	Membership	\$ 2,600.00	\$ 883.31	\$ 1,716.69
631	Marketing/Linkages	\$ 200.00	\$ -	\$ 200.00
632	Handbook/Bylaws	\$ 100.00	\$ -	\$ 100.00
633	Awards/Recognition	\$ 300.00	\$ 339.59	\$ (39.59)
635	Program of Work	\$ 50.00	\$ -	\$ 50.00
	Officer's		\$ -	\$ -
639	Past President's Expense	\$ 75.00	\$ -	\$ 75.00
640	President's Expense	\$ 100.00	\$ 22.00	\$ 78.00
641	President's Travel Expense	\$ 2,500.00	\$ 890.17	\$ 1,609.83
642	Secretary's Expense	\$ 10.00	\$ -	\$ 10.00
643	Treasurer's Expense	\$ 150.00	\$ 108.80	\$ 41.20
644	Treasurer's Audit Expense	\$ 25.00	\$ -	\$ 25.00
655	Legislative Expense	\$ 25.00	\$ -	\$ 25.00
660	Miscellaneous Expense	\$ 100.00	\$ -	\$ 100.00
665	NBEA Election Ballots Expense	\$ -	\$ 884.77	\$ (884.77)
667	NBEA Convention Expense (Guests)	\$ 300.00	\$ -	\$ 300.00
668	NCBEA Board Meeting at NBEA	\$ 2,400.00	\$ -	\$ 2,400.00
669	NBEA Conv. Past Presidents Event (Breakfast)	\$ 250.00	\$ -	\$ 250.00
670	NBEA Conention Expense		\$ 26.82	
671	NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,200.00	\$ 400.00
672	NCBEA New Prof. Dev. Stipend (Past Pres.)	\$ 400.00	\$ 200.00	\$ 200.00
673	NBEA Presidents Reception at NBEA Expense		\$ -	\$ -
674	NCBEA Meeting Facilities at NBEA	\$ 100.00	\$ -	\$ 100.00
685	Special Publications Expense	\$ 500.00	\$ 300.55	\$ 199.45
	Transfer to CD		\$ -	\$ -
	TOTAL EXPENSES	\$ 15,985.00	\$ 9,067.68	\$ 6,944.14
	NET INCOME	\$ -	\$ 3,037.82	\$ (3,064.64)
Balance Statement				
15-Apr-11				
	CHECKING ACCOUNT BALANCE	\$18,274.72		
	MONEY MARKET ACCOUNT BALANCE	\$ -		
	CERTIFICATE OF DEPOSIT	\$ -		
		\$18,274.72		

Proposed Bylaw Changes April 19, 2011

Recommended Change #1

Current Wording

NBEA Representative

Proposed Wording

NBEA Regional Director

Change all occurrences of NBEA Representative to NBEA Regional Director

Recommended Change #2

Current Wording

Article VI

Executive Committee and Administrative Board

SECTION 1. The executive committee shall consist of:

- a. president
- b. president-elect
- c. secretary
- d. treasurer
- e. immediate past president
- f. NBEA representative

Proposed Wording

Article VI

Executive Committee and Administrative Board

SECTION 1. The executive committee shall consist of:

- a. president
- b. president-elect
- c. secretary
- d. treasurer
- e. immediate past president
- f. NBEA regional director
- g. regional membership director

Recommended Change 3

Current Wording

Article VI

Executive Committee and Administrative Board

SECTION 4. The representative selected by each state association shall serve a three-year term.

Proposed

SECTION 4. The state membership directors selected by each state association and regional membership director shall serve a three-year term

Recommended Change #4

Current wording:

State representative

Proposed wording:

State membership director

Change all occurrences of "state representative" to "state membership director" throughout bylaws.

Recommended Change #5

Current Wording

Article VIII

Nominations and Elections

SECTION 2. The following officers and NCBEA Representative to the NBEA Executive Board shall be elected by ballot for their respective terms:

- a. The president-elect shall be elected to serve consecutive one-year terms as president-elect, president, and past president. The nominee must have previously served on the NCBEA administrative board.
- b. The secretary and treasurer shall each be elected for three-year terms. The nominees need not have previously served on the NCBEA Administrative Board.
- c. The NCBEA Representative to the NBEA Executive Board shall be elected for a three-year term. The nominees must have previously served on the NCBEA administrative board.

Proposed Wording

SECTION 2. The following officers and the NCBEA Regional Director to the NBEA Executive Board and Regional Membership Director shall be **elected by ballot** for their respective terms:

- a. The president-elect shall be elected to serve consecutive one-year terms as president-elect, president, and past president. The nominee must have previously served on the NCBEA administrative board.
- b. The secretary and treasurer shall each be elected for three-year terms. The nominees need not have previously served on the NCBEA Administrative Board.
- c. The NCBEA Regional Director to the NBEA Executive Board shall be elected for a three-year term. The nominees must have previously served on the NCBEA administrative board.
- d. The Regional Membership Director shall be elected for a three-year term. The nominees must have served as a state membership director on the NCBEA administrative board.

Recommended Change #6

Current Wording

Article VIII

Nominations and Elections

SECTION 3. No person shall be elected to the same administrative board office for two consecutive terms.

Proposed Wording

The President, President-elect, and Past President shall not be elected to the same administrative board office for two consecutive terms.

—Appendix C Budget Proposal #1

NCBEA 2011-2012 Budget & Income Statement		Budget #1			
Prepared :	4/15/2011				
Approved:		2010-11 Budget	2010-11 Actual	Difference	2011-12 Budget
		7/1/10-6/30/11	7/1/10-4/15/11	7/1/10-4/15/11	7/1/11-6/30/12
INCOME:					
410	Membership	\$ 8,000.00	\$ 6,727.50	\$ 1,272.50	\$ 7,500.00
415	NCBEA Convention Rebate		\$ 1,160.00	\$ (1,160.00)	\$ -
416	NCBEA Workshop, Chicago				\$ 5,000.00
418	NCBEA Past Presidents' Sponsored Stipend	\$ 400.00	\$ 240.00	\$ 160.00	\$ 400.00
420	Fundraisers Income	\$ 1,500.00	\$ 1,027.50	\$ 472.50	\$ 1,200.00
422	Interest Income	\$ 50.00		\$ 50.00	\$ -
425	Miscellaneous Income		\$ 20.00	\$ (20.00)	
430	Special Publications (CD ROM's)	\$ 2,500.00	\$ 1,630.50	\$ 869.50	\$ 3,000.00
440	NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,300.00	\$ 300.00	\$ 1,600.00
442	NBEA President's Reception at NBEA	\$ -		\$ -	
445	Transfer from Checking Accounts/Investments	\$ 1,935.00		\$ 1,935.00	\$ 1,000.00
	TOTAL INCOME	\$ 15,985.00	\$ 12,105.50	\$ 3,879.50	\$ 19,700.00
EXPENSES:					
610	Administrative Board Meetings	\$ 3,200.00	\$ 2,865.29	\$ 334.71	\$ 3,200.00
	NCBEA SUMMER WORKSHOP				
611	NCBEA Workshop, meals for attendees				\$ 2,400.00
612	NCBEA Workshop Speakers travel and meals				\$ 200.00
613	NCBEA Workshop, Misc (Copies, etc.)				\$ 100.00
615	Share of NBEA Board Expenses	\$ 1,000.00	\$ 1,346.38	\$ (346.38)	\$ 1,250.00
620	Newsletter Expense		\$ -	\$ -	
	COMMITTEES				
630	Membership	\$ 2,600.00	\$ 883.31	\$ 1,716.69	\$ 2,400.00
631	Marketing/Linkages	\$ 200.00	\$ -	\$ 200.00	\$ 25.00
632	Handbook/Bylaws	\$ 100.00	\$ -	\$ 100.00	
633	Awards/Recognition	\$ 300.00	\$ 339.59	\$ (39.59)	\$ 300.00
635	Program of Work	\$ 50.00	\$ -	\$ 50.00	\$ 25.00
	OFFICERS				
639	Past President's Expense	\$ 75.00	\$ -	\$ 75.00	\$ 25.00
640	President's Expense	\$ 100.00	\$ 22.00	\$ 78.00	\$ 50.00
641	President's Travel Expense	\$ 2,500.00	\$ 890.17	\$ 1,609.83	\$ 2,000.00
642	Secretary's Expense	\$ 10.00	\$ -	\$ 10.00	\$ 10.00
643	Treasurer's Expense	\$ 150.00	\$ 108.80	\$ 41.20	\$ 115.00
644	Treasurer's Audit Expense	\$ 25.00	\$ -	\$ 25.00	\$ 200.00
645	Membership Director Expense				\$ 1,000.00
655	Legislative Expense	\$ 25.00	\$ -	\$ 25.00	
660	Miscellaneous Expense	\$ 100.00	\$ -	\$ 100.00	
665	NBEA Election Ballots Expense	\$ -	\$ 884.77	\$ (884.77)	\$ 900.00
667	NBEA Convention Expense (Guests)	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
668	NCBEA Board Meeting at NBEA	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,400.00
669	NBEA Conv. Past Presidents Event (Breakfast)	\$ 250.00	\$ -	\$ 250.00	\$ 200.00
670	NBEA Convention Expense		\$ 26.82		
671	NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,200.00	\$ 400.00	\$ 1,600.00
672	NCBEA New Prof. Dev. Stipend (Past Pres.)	\$ 400.00	\$ 200.00	\$ 200.00	\$ 400.00
673	NBEA Presidents Reception at NBEA Expense		\$ -	\$ -	
674	NCBEA Meeting Facilities at NBEA	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
685	Special Publications Expense	\$ 500.00	\$ 300.55	\$ 199.45	\$ 500.00
	Transfer to CD		\$ -	\$ -	
	TOTAL EXPENSES	\$ 15,985.00	\$ 9,067.68	\$ 6,944.14	\$ 19,700.00
	NET INCOME	\$ -	\$ 3,037.82	\$ (3,064.64)	\$ -
Balance Statement, April 15, 2011					
	CHECKING ACCOUNT BALANCE	\$18,274.72			
	MONEY MARKET ACCOUNT BALANCE	\$ -			
	CERTIFICATE OF DEPOSIT	\$ -			
		\$18,274.72			
	ACCOUNTS RECEIVABLE (NEBRASKA)	\$ 1,160.00			

Appendix D Budget Proposal #2

NCBEA 2011-2012 Budget & Income Statement		Budget #2		
Prepared : 4/15/2011				
Approved:	2010-11 Budget	2010-11 Actual	Difference	2011-12 Budget
	7/1/10-6/30/11	7/1/10-4/15/11	7/1/10-4/15/11	7/1/11-6/30/12
INCOME:				
410 Membership	\$ 8,000.00	\$ 6,727.50	\$ 1,272.50	\$ 7,500.00
415 NCBEA Convention Rebate		\$ 1,160.00	\$ (1,160.00)	\$ -
416 NCBEA Workshop, Chicago				\$ 5,000.00
418 NCBEA Past Presidents' Sponsored Stipend	\$ 400.00	\$ 240.00	\$ 160.00	\$ 400.00
420 Fundraisers Income	\$ 1,500.00	\$ 1,027.50	\$ 472.50	\$ 1,200.00
422 Interest Income	\$ 50.00		\$ 50.00	\$ -
425 Miscellaneous Income		\$ 20.00	\$ (20.00)	
430 Special Publications (CD ROM's)	\$ 2,500.00	\$ 1,630.50	\$ 869.50	\$ 2,400.00
440 NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,300.00	\$ 300.00	\$ 1,600.00
442 NBEA President's Reception at NBEA	\$ -		\$ -	
445 Transfer from Checking Accounts/Investments	\$ 1,935.00		\$ 1,935.00	\$ 400.00
TOTAL INCOME	\$ 15,985.00	\$ 12,105.50	\$ 3,879.50	\$ 18,500.00
EXPENSES:				
610 Administrative Board Meetings	\$ 3,200.00	\$ 2,865.29	\$ 334.71	\$ 2,400.00
NCBEA SUMMER WORKSHOP				
611 NCBEA Workshop, meals for attendees				\$ 2,400.00
612 NCBEA Workshop Speakers travel and meals				\$ 200.00
613 NCBEA Workshop, Misc (Copies, etc.)				\$ 100.00
615 Share of NBEA Board Expenses	\$ 1,000.00	\$ 1,346.38	\$ (346.38)	\$ 1,250.00
620 Newsletter Expense		\$ -	\$ -	
COMMITTEES				
630 Membership	\$ 2,600.00	\$ 883.31	\$ 1,716.69	\$ 2,800.00
631 Marketing/Linkages	\$ 200.00	\$ -	\$ 200.00	\$ 25.00
632 Handbook/Bylaws	\$ 100.00	\$ -	\$ 100.00	
633 Awards/Recognition	\$ 300.00	\$ 339.59	\$ (39.59)	\$ 300.00
635 Program of Work	\$ 50.00	\$ -	\$ 50.00	\$ 25.00
OFFICERS				
639 Past President's Expense	\$ 75.00	\$ -	\$ 75.00	\$ 25.00
640 President's Expense	\$ 100.00	\$ 22.00	\$ 78.00	\$ 50.00
641 President's Travel Expense	\$ 2,500.00	\$ 890.17	\$ 1,609.83	\$ 2,000.00
642 Secretary's Expense	\$ 10.00	\$ -	\$ 10.00	\$ 10.00
643 Treasurer's Expense	\$ 150.00	\$ 108.80	\$ 41.20	\$ 115.00
644 Treasurer's Audit Expense	\$ 25.00	\$ -	\$ 25.00	\$ 200.00
645 Membership Director Expense				\$ 1,000.00
655 Legislative Expense	\$ 25.00	\$ -	\$ 25.00	
660 Miscellaneous Expense	\$ 100.00	\$ -	\$ 100.00	
665 NBEA Election Ballots Expense	\$ -	\$ 884.77	\$ (884.77)	\$ 900.00
667 NBEA Convention Expense (Guests)	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
668 NCBEA Board Meeting at NBEA	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 1,600.00
669 NBEA Conv. Past Presidents Event (Breakfast)	\$ 250.00	\$ -	\$ 250.00	\$ 200.00
670 NBEA Convention Expense		\$ 26.82		
671 NBEA Professional Development Partnership	\$ 1,600.00	\$ 1,200.00	\$ 400.00	\$ 1,600.00
672 NCBEA New Prof. Dev. Stipend (Past Pres.)	\$ 400.00	\$ 200.00	\$ 200.00	\$ 400.00
673 NBEA Presidents Reception at NBEA Expense		\$ -	\$ -	
674 NCBEA Meeting Facilities at NBEA	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
685 Special Publications Expense	\$ 500.00	\$ 300.55	\$ 199.45	\$ 500.00
Transfer to CD		\$ -	\$ -	
TOTAL EXPENSES	\$ 15,985.00	\$ 9,067.68	\$ 6,944.14	\$ 18,500.00
NET INCOME	\$ -	\$ 3,037.82	\$ (3,064.64)	\$ -
Balance Statement, April 15, 2011				
CHECKING ACCOUNT BALANCE	\$18,274.72			
MONEY MARKET ACCOUNT BALANCE	\$ -			
CERTIFICATE OF DEPOSIT	\$ -			
	\$18,274.72			
ACCOUNTS RECEIVABLE (NEBRASKA)	\$ 1,160.00			