

**NORTH CENTRAL BUSINESS EDUCATION ASSOCIATION  
ANNUAL BUSINESS MEETING**

Friday, November 18, 2016

7:45 a.m. to 8:30 a.m.

Pantlind Ballroom

The Amway Grand Hotel

Grand Rapids, Michigan

Approved March 29, 2018

1. President Matt White called the 2016 Annual Business Meeting to order at 7:51 a.m.
2. President Matt White appointed Maurice Henderson as Parliamentarian who stated that all current NBEA members have voting privileges
3. The minutes from the Indianapolis, Indiana, November 20, 2015, Annual Business Meeting have been approved by the Minutes Approval Committee and will be available on the NCBEA website. The minutes were approved as presented. President Matt White appointed Theresa Bynum, Tina Trumbower, and Colleen Webb to be the Minutes Approval Committee.
4. Treasurer Stella Hull presented the Treasurer's Report. Our account earned \$11.96 interest income between July 1 and November 1. There is a checkbook balance of \$1,987.21 and a savings balance of \$13,013.01.
5. Executive Officers' Reports
  - A. President Matt White presented his President's report.
  - B. President-elect Jason Hendrickson was absent because Indiana's state conference starts today, and no report was presented.
  - C. Past President Bob Murray stated that one Past Presidents' First Time Attendee Stipend was presented this year. He stated that the NCBEA past presidents present at this conference met on Thursday morning.
  - D. NCBEA Director to the NBEA Board Colleen Webb stated that we all need to work on increasing membership in NBEA/NCBEA.
6. Standing Committee Reports
  - A. Awards Committee Chair Rhonda Schmaltz announced that one award was given at the Thursday Awards luncheon, and Bob Murray and Cathy Carruthers were presented with the past president's plaques for their years serving as NCBEA president.
  - B. Budget Committee Chair Treasurer Stella Hull stated that there were no updates to the budget.

- C. Bylaws & Standing Rules Committee Chair Bob Murray will be presenting proposed bylaws changes under New Business.
- D. Legislative Committee Chair Colleen Webb reported that the committee prepared and disseminated a legislative newsletter in September and that March 15 is the deadline for submissions for the spring legislative newsletter.
- E. Marketing/Linkages Chair Tina Trumbower discussed committee suggestions for tweeting, exploring mentoring, and preparing testimonial YouTube videos.
- F. Membership Chair and Regional Membership Director Sue Elwood said the State Membership Directors met with Maurice Henderson this week. As of October 31, 2016, NCBEA membership was 796.
- G. Nominating Chair and Past President Bob Murray announced Board vacancies as of June 30, 2017. The open positions will be President-elect, Missouri State Membership Director, Wisconsin State Membership Director, and Newsletter Editor.
- H. Program of Work Chair and President Matt White stated that the 2016-17 Program of Work was approved during the Las Vegas Board meeting. The Program of Work is being reviewed for any proposed updates to be presented at the April 2017 Board Meeting.
- I. Publications Chair Sue Elwood announced the deadline for newsletter article submission of February 1, 2017, with a publication date to be around February 15, 2017.
- J. Strategic Plan Chair and President Matt White announced that the 2016 Strategic Plan had been approved at the Board meeting held in Las Vegas.
- K. Technology Committee had no report

## 7. New Business

Past President Bob Murray explained the rationale for the proposed NCBEA Bylaws changes. The changes were presented as a recommendation from the Bylaws and Standing Rules Committee. There was no discussion. Motion passed.

## 8. Announcements

### A. Upcoming Conventions

ARBE-DPE Research Conference – Chicago, IL	April 1-15, 2017
M-PBEA Convention – Bismarck, ND	June 12-14, 2017
NBEA Convention – Chicago, IL	April 11 – 15, 2017
NCBEA/OBTA Conference – Columbus, OH	(Tentative) September 28 – 29, 2017

SBEA Convention – Savannah, GA

October 24 – 28, 2017

SIEC/ISBE International Conference – San Juan, Puerto Rico

July 23 – 29, 2017

WBEA Convention – Bozeman, MT

February 16 – 20, 2017

**B. Other**

**Bob Murray announced that the proceeds from the NCBEA silent auction is \$712.**

**Appreciation was expressed to Michigan Business Education Association and to Colleen Webb for hosting the NCBEA convention this year.**

9. President Matt White adjourned the meeting at 8:11 a.m.

Respectfully submitted,

*Cathy Carruthers*

Cathy Carruthers, Secretary