

NCBEA Website Policy Statement

Purpose

The primary purpose of the NCBEA Website, hosted at <http://www.ncbea.com>, is an official publication of the North Central Business Education Association. Its mission is to provide, accurate, up-to-date information and to inform NCBEA members about actions and activities undertaken by the Administrative Board and/or its committees. When appropriate, the *NCBEA Website* will also provide information about forthcoming NCBEA conventions, NBEA actions/activities, and business education-related activities of the member states.

Content

To accomplish its stated purpose, the *NCBEA Website* shall contain reports and articles from the following persons:

1. President (and photograph if appropriate)
2. NCBEA Director to the NBEA Executive Board
3. Regional Membership Director
4. Student Representative
5. Eight State Membership Directors
6. Convention Liaison
7. Awards Committee Chair
8. Budget Committee Chair (as appropriate)
9. Secretary (abbreviated minutes)
10. Membership Committee Chair
11. Nominating Committee Chair
12. Candidate Information
13. Candidate Photographs
14. Marketing Linkages Committee Chair
15. ISBE Representative

The following items shall also be included:

1. NBEA President's message
2. NBEA convention information
3. NBEA membership blank
4. NCBEA Administrative Board directory (with group photograph when appropriate)

When appropriate, the *NCBEA Website* will also contain the program and other information (or Web links) about forthcoming NCBEA conventions as well as curriculum content articles from NCBEA members solicited by the State Membership Directors. Unsolicited articles from NCBEA members shall be published at the discretion of the Webmaster.

Publication

The Webmaster may add, change, delete or update materials on official web pages without prior notice in order to remain up-to-date and ensure accurate information is being delivered to the NCBEA members. The Webmaster will be responsible for contacting the Administrative Board regarding any changes.